

## **Revised Agenda Item No. 5**

### **Mountain Desert Committee**

**March 21, 2008**

**Location:**

**Lake Arrowhead Resort**

**Stars Room**

**27984 Highway 189**

**Lake Arrowhead, CA 92352**

## **DISCUSSION CALENDAR**

**5. FY 2008/2009 Budget – Mountain/Desert Committee Review**

FY 2008/2009 Budget – Mountain/Desert Committee Review

**DRAFT**

Revised Agenda item reflects the following:

- Tasks for Mountain/Desert Measure I Administrative Funds were put in numerical order for easier review.
- Addition of Task No. 50309000/Legislation.

***This item was revised to include Task No. 50309000/Legislation, which was inadvertently omitted.***

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority  
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

**\*\*REVISED\*\***

***Minute Action***

AGENDA ITEM: 5

**Date:** March 21, 2008

**Subject:** FY2008/2009 Budget – Mountain/Desert Committee Review

**Recommendation:**\* FY2008/2009 Budget – Mountain/Desert Committee Review

**Background:** Staff has developed proposed FY2008/2009 budgets for those tasks that relate to activities within the Mountain/Desert subregion or contain Mountain/Desert Measure I Administrative funds. Included in this agenda item are narrative descriptions of those tasks, including tasks for Mountain/Desert Measure I expenditures. This review of tasks is intended to gain input on the appropriateness of the type and scope of work efforts.

Following is a list of the tasks which are scheduled for review by the Mountain/Desert Committee (“DMS” is the Director of Management Services and “CFO” is the Chief Financial Officer, both positions currently vacant):

<b><u>Task</u></b>	<b><u>Description</u></b>	<b><u>Manager</u></b>
10409000	Intergovernmental Relations	Franco
20309000	Congestion Management	Schuling
21309000	High Desert Corridor Studies	DMS
31609000	Barstow-County Transit	Bair
31709000	Victor Valley Transit	Bair
31809000	Morongo Basin Transit	Bair

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*Approved*  
*Mountain/Desert Committee*

*Date: March 21, 2008*

*Moved: Second:*

*In Favor: Opposed: Abstained:*

*Witnessed: \_\_\_\_\_*

31909000	Social Service Transportation Plan	Bair
32009000	Needles Transit	Bair
32109000	Mountain Area Transit	Bair
50309000	Legislation	Franco
50509000	M/D Measure I Administrative Fund	DMS
51309000	M/D Measure Local I	CFO
60509000	Publications & Public Outreach	Barmack
60909000	Agency Strategic Planning	Schuiling
85009000	Toll Facility Development	Barmack
88009000	I-15/I-215 Devore Interchange	Cohoe
90709000	Debt Service – Big Bear/92 Issue	CFO
90809000	Debt Service – Mt/Unincorporated 92 Issue	CFO
91801000	Mountain/Desert Measure I Local	DMS
94109000	Mt/Desert Planning & Project Development	DMS
94209000	Financial Management	CFO
94509000	Victor Valley Area Transportation Study	Barmack
94609000	Debt Service – Barstow/96 Issue	CFO
95009000	Debt Service – Yucca/01 Issue B	CFO

The staff recommendation for allocation of the 1% Mountain/Desert Measure I Administrative Funds is as follows:

<b><u>Task</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
10409000	Intergovernmental	\$ 10,702
50309000	Legislation	\$ 17,406
50509000	M/D Measure I Administration	\$ 192,976
60509000	Publications and Public Outreach	\$ 5,352
60909000	Agency Strategic Plan	\$ 2,000
85009000	Toll Facility Development	\$ 2,000
94109000	M/D Planning and Project Implementation	\$ 8,027
94209000	Financial Management	\$ 8,027
<b>Total</b>	<b>M/D Measure I Administrative Fund</b>	<b>\$246,490</b>

**Financial Impact:** These tasks will be part of the overall budget adoption which establishes the financial and policy direction for the next fiscal year.

**Reviewed By:** This item is scheduled for review by the Mountain/Desert Committee on March 21, 2008.

**Responsible Staff:** Deborah Robinson Barmack, Executive Director  
Michelle Kirkhoff, Director, Air Quality/Mobility Programs

## **TASK: 50309000 LEGISLATION**

**OBJECTIVE:** Advocate the funding, legislative, and administrative processes which provide for local decision-making relative to transportation priorities and the ability to deliver transportation projects in an economical and timely manner through participation in state and federal legislative and regulatory processes.

**ACCOMPLISHMENTS:** Throughout this year, SANBAG worked with its state and federal advocates to reach out to the advocacy firms of our member cities and county to reinforce SANBAG's unified message.

At the state level, a major accomplishment of the Legislative Program was the development of a legislative advocacy strategy, and the creation of a video and two sets of professionally designed facts sheets concerning SANBAG's most pressing transportation needs. SANBAG also sponsored Senate Concurrent Resolution 16, to name the Route 30/Interstate 215 interchange in honor of Gary Moon, former SANBAG director of freeway construction, which was chaptered.

In Washington, D.C., SANBAG worked hand-in-hand with Congressional representatives with the federal appropriations process. For FY2008, SANBAG was successful in advocating and securing earmarks for I-15/Base Line Road Interchange and Needles Highway. Currently, SANBAG has successfully submitted earmark requests for nine highway and transit projects.

Last year, a new staff was created to assist with this task, which afforded SANBAG the ability to provide more timely updates on legislative issues and to balance staff resources internally and externally.

**DESCRIPTION:** This program has three components; 1) monitoring state and federal legislation; 2) providing written information to the Board and recommending SANBAG positions on legislation to implement the Board's goals; and 3) creating legislative proposals, sponsoring and directly advocating legislation to carry out SANBAG legislative and administrative advocacy programs.

This budget contains staff expense costs for SANBAG's Executive Director, Director of Intergovernmental and Legislative Affairs, and a staff analyst position and staff support position. The task budget contains funding for two professional services contractors, representing the agency in Sacramento and Washington, D.C. Additional provisions of this budget also entail the cost for a regularly schedule board advocacy trip to Washington, D.C. and an annual SANBAG-sponsored trip for D.C. staffers to visit SANBAG.

### **WORK ELEMENTS:**

1. Manage contracts and coordinate activity of SANBAG Sacramento and Washington, D.C. legislative advocacy firms:

- a. Up to eight annual trips to Washington, D.C. The number of trips also includes trips taken by the executive director related to this task.
  - b. Two Sacramento trips monthly.
  - c. Three trips per year for advocates to attend SANBAG meetings.
2. Convening periodic meetings with state, federal and local government legislative staff members:
  - a. Federal staff briefing, mid-January, second or third Friday.
  - b. Periodic state legislative staff issues briefings--lunch meetings.
  - c. SANBAG advocacy trip in D.C. for up to seven board members
3. Coordinate legislative strategies and positions with member agencies of the Southern California Legislative Roundtable, League of Cities, the California Transit Association, California Council of Governments (CALCOG), and state and federal legislators.
4. Preparation of legislative matrixes of key bills, written attachments and oral presentations to the SANBAG and appropriate SANBAG Committees.
5. Direct contact with legislative offices providing information on adopted SANBAG legislative positions.
6. To advocate for transportation-related issues under consideration in the state Legislature and Congress.

**PRODUCTS:** Products of this work element include enhanced knowledge of state and federal transportation issues by the SANBAG Board, as well as fiscal and regulatory benefits accruing from the passage of SANBAG sponsored legislation. Through the new Fiscal Year 2008/09 SANBAG legislative program, actions will be taken to seek federal earmarks, maintain funding at the state and federal level, and solicit legislative support.

#### **FUNDING**

<b>SOURCES:</b>	<b>\$340,584</b>	<b>Measure I Valley Administration Fund</b>
	<b>\$ 87,689</b>	<b>Measure I Valley Major Projects Fund</b>
	<b><u>\$ 19,406</u></b>	<b><u>Measure I Mountain/Desert Administration Fund</u></b>
	<b><u>\$447,679</u></b>	<b><u>TOTAL NEW BUDGET</u></b>
	<b>\$ 0</b>	<b>Total Anticipated Encumbrances on 06/30/08</b>
	<b>\$ 0</b>	<b>Unbudgeted Obligations for Contracts Approved Prior to FY 2008/2009</b>

**MANAGER:** Jennifer Franco

**TASK NO. 50309000 Legislation**  
**MANAGER: Jennifer Franco**

**BUDGET COMPARISON**  
**2008/2009 Proposed Budget**

	<b>2006/07 Actual</b>	<b>2007/08 Budget As of 02/06/08</b>	<b>2008/09 Proposed</b>
<b>Anticipated Encumbrances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Line Item</b>			
Salaries	42,549	69,982	70,774
Extra Help	2,092	0	11,514
Fringe Allocation	35,962	49,526	40,950
Indirect Allocation	67,052	107,282	96,954
Communications	0	1,000	2,000
Meeting Expense	472	3,500	4,500
Mileage Reimb/SANBAG Only	325	500	1,000
Office Expense	191	500	1,000
Postage	423	500	500
Printing – Internal Only	299	500	500
Printing - Miscellaneous	0	200	500
Professional Services	191,595	155,935	172,487
Subscriptions	1,989	5,000	5,000
Training/Membership	603	1,000	2,000
Travel - Other	4,982	6,000	6,000
Travel – Other/Nonemployee	2,287	0	10,000
Travel - Air	3,319	12,000	12,000
Travel – Air/Nonemployee	2,962	0	10,000
<b>Total New Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$477,679</b>
<b>Total Actual/Planned Budget</b>	<b>\$357,102</b>	<b>\$413,425</b>	<b>\$447,679</b>